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Title I LEA/School Parent and Family Engagement Policy

Evergreen Charter School

2025/2026

Part I. LEA Expectations

Evergreen Charter School is committed to meeting all Title I, Part A requirements by actively involving parents and families in meaningful ways. The school will implement programs and activities that encourage regular, two-way communication and collaboration with families, ensuring their input is included in planning and decision-making. Evergreen will work to ensure that all parent and family engagement policies meet federal requirements and include a school-parent compact. The school will provide full opportunities for participation to all families, including those with limited English proficiency, disabilities, or migratory status, by offering information in clear, accessible formats and languages when possible. Parents will also have a voice in how designated Title I funds for family engagement are used. Ultimately, Evergreen Charter School values parents as essential partners in their children's education and is dedicated to fostering strong, supportive relationships that promote student success.

Part II. District/School Parent and Family Engagement Policy Required Components

Question	Required Action / Evidence
1. How will Evergreen Charter School involve parents in developing the parent and family engagement plan?	*List specific actions such as surveys, parent meetings, committees, and feedback opportunities used to co-develop the plan.* • *April 8th, 2026, Meeting was held with parent involvement given at 9 AM, 3 PM & 7 PM online meetings.*
2. When and where will the annual Title I parent meeting be held?	*Describe the scheduled date(s), time(s), location (or virtual platform), and how parents are notified and encouraged to attend.*
3. How does the school provide flexible meeting options for families?	*Explain availability of morning/evening meetings, virtual options, and supports such as transportation, childcare, or home visits if applicable.*

	• *Three options were provided to Parents of the community at 9 AM, 3 PM and 7 PM, April 8th, 2026.*
4. How does the school support and coordinate parent engagement activities?	*List coordination efforts, technical assistance, and resources provided to support effective family engagement and improve student achievement.* • *Parent engagement activities are supported by school building teams to bring Literacy Nights, SEL Awareness, and Counseling Services to the community.* • *These events are supported with Flyers, Phone Blasts, and Teacher Communications to ensure that all parents are aware of the initiatives.*
5. How does the school build parent capacity to support student learning?	*Describe workshops, trainings, and resources that help parents understand standards, assessments, Title I, monitoring progress, and working with teachers.* • *School Social Workers provide monthly sessions for families based on topics relevant to that point in the school year or current events potentially affecting the school community.* • *Schools host Literacy Nights where parents and families hear from teachers about initiatives to support their child's learning at home.* • *Homework Help seminars are also available to families to learn about the importance of homework and best practices in supporting their children to complete them.*
6. How can parents participate in decisions and provide input?	*Describe opportunities for regular meetings, feedback, and how the school responds to parent suggestions in a timely manner.* • *Parents had the opportunity to provide input on April 8th, 2026.* • *Parents and members of the school community are invited to each monthly Board Meeting.*
6a. What materials and training are provided to help parents support learning at home?	*List activities such as literacy training, technology workshops, and take-home materials.* • *During school sponsored Literacy Nights parents are provided with a brochure, translated, with strategies to support their child's reading at home.*
6b. How are staff trained to work effectively with parents?	*Describe professional development for teachers and staff on communication, collaboration, and building partnerships with families.*
6c. How does the school connect families with community and early childhood programs?	*List coordination with programs like Head Start, preschool programs, and parent resource centers.* • *School Social workers are informed on a number of community resources and communicate these resources to parents and families.*
6d. How is information shared in a way all families can understand?	*Explain translation services, multiple formats, and accessible communication methods.* • *Information is always translated to the parents preferred language and is offered through a variety of mediums such as phone blasts, emails, flyers, and individualized phone calls.*
7. How does the school coordinate family engagement with other programs?	*List programs and describe how engagement strategies are aligned across services.* • *The school is in constant communication with programs such as the Derner Clinic, the Hispanic Counseling Center, and BOCES to support bringing resources and aide to parents and families in need within the school community.*
8. How does the school evaluate its parent engagement policy each year?	*Describe evaluation methods (surveys, meetings, data review), parent involvement, identification of barriers, and how results are used to improve the policy.*

9. How are parents involved in school review and improvement?	*List activities such as committees, feedback sessions, and participation in planning processes.* • *Parents are involved with providing feedback and the school has developed a climate where feedback is desired and parents feel comfortable and safe to provide it.*
10. What happens if parents are not satisfied with the school plan?	*Explain how parent comments are collected and submitted to the local educational agency when required.*

Part III. Shared Responsibilities for High Student Academic Achievement

Question	Required Action / Evidence
As a component of the school-level parent and family engagement policy, each school shall jointly develop with parents for all children served under this part a school-parent compact that the entire school staff, and students will share the responsibility for improved student academic achievement	*List actions* • *A Back to School Night is hosted at the beginning of each school year. Parents are strongly encouraged to attend. During the Back to School Night parents here about the expectations both academically and behaviorally and sign a Parent Contract to affirm understanding of this shared responsibility.*

Part IV. Discretionary District/School Parent and Family Engagement Policy Components

Question	Required Action / Evidence
The LEA/School Parent and Family Engagement Policy may include additional paragraphs listing and describing other discretionary activities that the school district, in consultation with its parents, chooses to undertake to build parents' capacity for involvement in the school and school system to support their children's academic achievement, such as the following discretionary activities: • Include additional activities, developed with parent input, to strengthen family involvement and support student success. • Involve parents in helping design training for teachers and school staff. • Offer literacy training for parents when other funding sources are not available. • Provide support such as transportation and childcare so parents can attend meetings and events. • Train parents to help and encourage other parents to get involved. • Offer flexible meeting times or at-home conferences for families who cannot attend at school. • Use proven strategies and programs to improve parent and family engagement.	*List actions* • *At the April 8th, 2026, meeting, parents gave the following input regarding strengthening family involvement: The discussion focused on improving family involvement by creating more flexible and engaging opportunities for parents. Ideas included hosting informal meetings (separate from traditional parent-teacher conferences) to discuss activities and gather input, offering multiple meeting times to accommodate caregivers' schedules, and building stronger connections between school staff and the community through casual events like coffee or donut meetups during drop-off times.* • *At the April 8th, 2026, meeting, parents gave their input on whether Evergreen Charter School should offer literacy training for parents? - Participants agreed that ECS should offer literacy training for parents, with an emphasis on including parents of students with special needs.* • *At the April 8th, 2026, meeting, parents gave their input on how we could train or get other parents to help and encourage more families to get involved: Suggestions for increasing parent involvement included hosting parent–teacher engagement nights, sharing information through newsletters, apps (like Remind), and flyers, and offering both in-person and hybrid participation options to address time constraints. Providing incentives such as food*

• Create a districtwide parent advisory council to give input on engagement efforts. • Partner with community organizations and local businesses to support parent involvement. • Provide additional support for parent engagement activities based on family needs and requests	*or prizes was also recommended to boost attendance.* • *At the April 8th, 2026, meeting, when asked if parents would be interested in participating in a district wide parent advisory council to give input on engagement efforts: Two individuals, Lisset Cruz and Dr. Chasidy Kennedy, expressed interest in joining a district-wide parent advisory council to provide input on engagement efforts.* • *At the April 8th, 2026, meeting, when asked what community organizations or local businesses we can partner with to support parent involvement, the response was: Suggested partnerships to support parent involvement include organizations like the Girl Scouts/Boy Scouts, as well as local institutions such as libraries, police departments, and government offices. Participants emphasized that partnerships should be based on community needs, which can be identified through surveys to connect families with the most relevant organizations or businesses.* • *At the April 8th, 2026, meeting, in regard to what type of support do parents need to participate in actives that are based on their family's needs and requests, parents responded: Parents need practical supports to participate, including childcare during meetings, virtual attendance options, and advance notice of events. For K–6 families, there is also a need for free or low-cost opportunities such as sports, afterschool programs (e.g., cooking and art), and possibly a free band program.* • *At the April 8th, 2026, meeting, when asked if there was anything else that could be done or considered to encourage District/School parent and family engagement, this was the response: To strengthen parent and family engagement, participants suggested consistent and ongoing promotion by school staff, including virtual outreach. Ideas included hosting regular fairs and district-wide events across all schools, ensuring consistent K–12 programming, and improving communication through weekly or monthly newsletters. Additional recommendations included offering more workshops (e.g., ELA, handwriting), scheduling monthly meetings after 3:30 PM, and creating more inclusive, connected experiences across all schools in the district.* • ENL Night – 10/29/2025- Elementary School (K-1) - See attached Flyer & Parent Sign-In sheet. • *April 8th, 2026, Districtwide Parent Advisory zoom meeting at 9 AM, 3 PM and 7 PM with parents of the community for their input into the School Parent and Family Engagement Policy.*

Part V. Accessibility

Question	Required Action / Evidence
In carrying out the parent and family engagement requirements of this part, LEAs and schools, to the extent practicable, shall provide full opportunities for the participation of parents of children with limited English proficiency, parents of children with disabilities, and parents of migratory children, including providing information and school reports required in a format and, to the extent practicable, in a language such parents can understand.	*List actions*

Part VI. Adoption

This LEA/School Parent and Family Engagement Policy has been developed jointly with, and agreed on with, parents of children participating in Title I, Part A programs, as evidenced by meeting minutes.

This policy was adopted by Evergreen Charter School on [date] and will be in effect for the period of 2025/2026 school year. The LEA will distribute this policy to all parents of participating Title I children on or before [date].

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Signature of District Authorized Representative

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Date of Board Adoption