Evergreen Charter School
Virtual Meeting of the Board of Trustees
605 Peninsula Blvd, Hempstead, NY 11550
May 28. 2025

7:45 pm

The meeting was held at 605 Peninsula Boulevard

Members:

Mr. Gil Bernardino	**Present**
Dr. Sarah Brewster	**Present**
Ms. Nancy Iglesias-Gillen	**Present**
Ms. Yvonne Mowatt	**Present**
Ms. Gladys Rodríguez	**Present**
Mr. Luis Ras	**Present**

Also present:

Dr. Elena Litescu, 2-4 Principal, Superintendent
Ms. Lisett Knox, Director of Finance and Operations
Ms. Christine Weigand, Principal K-1
Ms. Temeka Godbolt, MS Principal
Mr. Nicolas Agosti, DCI/MS
Ms. Christine Civitano, HS AP
Mr. Brian Hill, DCI ELA 6-12
Mr. Sabato Torres, DCI STEM 6-12
Mr. Shaun Skariah, Director of Special Education
Ms. Alisha Anderson, Director of Data and Attendance

Note: As always, the Board Meeting was conducted in English and Spanish.

I. Call to Order
By President, Mr. Gil Bernardino

Mr. Bernardino welcomed everyone.

III. Superintendent's Report By Superintendent, Dr. Elena Litescu

Benchmark 1: Student Performance

- NYSESLAT evaluations (New York English as a Second Language Achievement Test) were completed ahead of deadline.

- F&P (Fountas & Pinnell) Benchmarking to assess reading comprehension and fluency began on Monday, May 19, 2025.
- The third and last i-Ready Assessment for this school year, in Reading and Math will be completed by K-9 grades students before 6/15/25.
- The ELA and Math State exams for 3-8 grade students and the Science state exams for 5th & 8th grades students, were completed.
- Regents and AP exams for HS students are still administered on scheduled dates between May and June.
- HS Seniors made their decision on which colleges & universities they'll attend in Fall.

Benchmark 2: Teaching and Learning

- Administrative, department, grade level, and lead teachers' meetings took place as scheduled. The last monthly faculty meeting of this school year will take place on Wednesday, June 4, 2025.
- DCIs, Assistant Principals, and Principals continue to support teachers continue to provide clear learning objectives, prior knowledge review, and differentiated instruction to maximize student learning outcomes.
- Curriculum and Instructional programs, materials and resources are being reviewed fort the 2025-26 school year.

Student Assessment:

- F&P (Fountas & Pinnell) Benchmarking to assess reading comprehension and fluency will be implemented for K-8 grades students.
- A new platform Map Reading fluency is piloted for 150 students, 125 in 3rd grade and 25 in 1st grade.

Educational Success:

- Students continue to participate in Saturday School, Homework Help, Spanish Club, and Art Club. Hydroponic Club, Earth Keepers Club and Kindness Club have been launched.

Summer Programs:

- A Transition to Kindergarten Program will be offered to our incoming Kindergarten students from Monday, July 7, 2025 - July 10, 2025, from 9:00 am -1:00 pm.
- Summer School for 1st -12th grade students will be offered from Monday, July 7, 2025-Thursday, July 31, 2025.

School Wide Educational Activities:

- Students are participating in Be Kind to Animals Month throughout the month of May
- Carnival Day will be hosted for K-8th grade students in June.
- Response to Intervention (RTI) groups and student progress is monitored closely.
- Special Education Annual Reviews are taking place.
- Child Study Meetings continue to take place.

Support for Diverse Learners:

- Response to Intervention (RTI) groups and student progress is monitored closely.
- Special Education Annual Reviews are taking place.

- Child Study Meetings continue to take place.

Academic Enrichment

- Spanish Club, Art Club, Hydronauts Club, Earth Keepers Club and Kindness Club continue to meet.

<u>Benchmark 3: Culture, Climate, and Student and Family Engagement:</u>

- Attendance is monitored daily and meeting with families and administration continue to be scheduled to address student absences and tardiness.
- Included in the Dean of Students report
- Staff members continue to monitor students for adherence to the uniform policy.
  School Health and Safety:

- Fire drills and lock down drills continue to be conducted in and May and June.
- The AED devices have been installed at the new building, and the safety, arrival/dismissal plans were developed for this building. Parent Teacher Conferences took place in all schools during the month of May.
- *Purple Awards MA* will take place at the ES and IS at the end of May, to recognize the students for outstanding behavior.
- *Spanish Awards Ceremonies* are hosted in all four buildings during the morning assembly.
- *STEM Night* at Peninsula will take place on Friday, May 30, 2025.
- *"Bring Someone Special to PE Day* will take place at the beginning of June.
- *End of the Year Attendance Awards* will take place in all four schools during the month of June.
- The *Royal Breakfast* will take place at the ES and IS.
- *End of the Year Kindergarten Celebrations* will take place on Tuesday, June 24, 2025, and Wednesday, June 25, 2025.
- The MS and HS graduation dates are scheduled and plans are underway.
- Mental Health Month was celebrated during the month of May.
- The ES, IS and MS School Social Workers are hosting a presentation from the North Shore Holiday House Sleep Away Camp to inform parents about a free camp opportunity for their daughters (ages 7 – 14).

Benchmark 7: Organizational Capacity

School Leadership

- Weekly Administrative meetings and check-ins took place throughout the month of May.
- The Technology Committee meetings were held to plan for the end of the school year device collection.

Professional Development

- Planning for the August PD is in process.
- Staff feedback is promoted and encouraged during grade level meetings, department meetings and lead teacher meetings.

- Consultant continues to provide professional development.

Benchmark 8: Mission and Key Design

- An Eagle Scout, will enhance the Peninsula garden as part of his Eagle Scout Project.
- During May students are completing Healthy Habits Activity Calendars to promote healthy habits at home including fitness, nutrition, family bonding and personal fun.
- Students participated in the Asian American and Pacific Islander (AAPI) heritage Month throughout the month of May.
- Lesson plans continue to be reviewed in advance by DCIs and A/Ps and revisions are made when needed.
- Families will be notified by the third week of June if their child is conditionally promoted, or if they will be retained for the next school year.

Benchmark 9: Enrollment, Recruitment and Retention:

- Staffing and Recruitment efforts for the 2025-26 school year started.
- Families will be notified by the third week of June if their child is conditionally promoted, or if they will be retained for the next school year.

IV. Questions and Comments from the Public related to Principal and Directors reports:

None.

V. Director Finance and Operations Report
By Ms. Lisett Knox, Director of Finance and Operations

- Tuition billing 5 of 6 for this current school year was sent out on April 14, 2025, and so far, we have received payment from 17 out 26 school districts. We have three school districts that are late by two billing cycles. Those districts are Lynbrook, Rockville Centre and Uniondale. NYCity has underpaid us by $7,617.60. This amount will be billed again in billing 6 of 6 which will be processed and sent out next week. We may have to submit a request to intercept.

- We have submitted all claims for meals served to students from September through April to The Child Nutrition Administration. Those claims amount to $694,088.00, which have already been received. The next meal claims for meals served during this month of May will be submitted after the first week in June.

- We have received an e-rate reimbursement for expenses related to internet services in the amount of $18,000.

Benchmark 5: Financial Management

- All financial reports from July 2024 through April 2025 have been submitted to our Board of Directors and School Administrators including all bank reconciliations.

- We have a few shortages and one overage in fees received to cover the cost of field trips. Details are provided in the receivables report.

Benchmark 9: Enrollment

- We currently have 1172 students enrolled and attending our school and 3 students going through the registration process to reach full enrollment of 1175 students.

- Our Admissions team continues to work with parents who are going through the process of registration for the upcoming school year and filling vacancies as spots become available mainly due to parents moving.

VIII. Approval of Minutes

Resolved the Board of Trustees approves the minutes April 30, 2025

Motion: Trustee Yvonne Mowatt
Second: Trustee Nancy Iglesias
Vote: 6:0

IX. Reading of the Resolutions:

The resolutions were read in English and Spanish. Resolutions were explained.

X. Questions and comments from the public related to resolutions:

There were none.

XI. Voting of the Resolutions:

Resolutions

 # 1 Be it therefore resolved that the Board of Trustees approves the following proposals under Teaching and Learning that include professional development:

#	Name of Staff	Workshop	Date
a.	Ms. Christine Weigand	Requesting approval for the Transition to Kindergarten and Summer School budget.	7/7/25-7/31/25
b.	Mr. Carlos Pumar	Requesting approval for the Summer School program for grades 2-4 and its budget.	7/7/25-7/31-25
c.	Ms. Emmanuela Collado	Requesting approval for Ms. Joianne Cimler to attend a training at Molloy College to obtain the certification required by College Board to teach AP Seminar, an English college-level course for the 10th grade students.	7/14/25-7/17/25

Motion: Trustee Yvonne Mowatt
Second: Trustee Nancy Iglesias
Vote: 6:0

 # 2 Be it therefore resolved that the Board of Trustees approves the following proposals under Culture, Climate, Student/Family Engagement:

	Who Proposes	What	Date
a.	Mr. Nicholas Agosti	Requesting approval to schedule visits to the new building for students from grades 5-8.	06/09/25-06/11/25

Motion: Gladys Rodriguez
Second: Nancy Iglesias
Vote: 6:0

 # 3 Be it therefore resolved that the Board of Trustees approves the following proposals under Organization Capacity:

	Who Proposes	What	Date
a.	Dr. Elena Litescu	Requesting approval to update the Student Code of Conduct.	2025-2026 School Year

Motion: Yvonne Mowatt
Second: Luis Ras
Vote: 6:0

 # 4 <u>Be it therefore resolved</u>, the Board of Trustees approves the following new staff:

(Some of these were approved earlier this month. This resolution ratifies their approval).

Name	Position	Building	Effective
John Giarrizzo	Special Education Teacher	HS-Fulton	05/28/2025
Mason Hermges	Science Teacher	Loretto	05/27/2025
Emma Gehrig	Permanent Substitute Teacher	Front St	TBD
Justin Montalvo	7th and 8th Grade Social Studies	Loretto	TBD
Elizabeth Murcia	Social Worker	Front	TBD

<u>Motion: Sarah Brewster</u>
<u>Second: Gladys Rodriguez</u>
<u>Vote: 6:0</u>

 # 5 <u>Be it therefore resolved</u>, the Board of Trustees approves the school calendar for the 2025-2026 school year.

<u>Motion: Sarah Brewster</u>
<u>Second: Yvonne Mowatt</u>
<u>Vote: 6:0</u>

XII. Questions

There were none.

<u>XII. Additional Reports By Vice President Dr. Sarah Brewster</u>

School Construction:

Construction of the building is finished. We have been waiting for a response from the Village to resolve the situation with the Standpipe. We have been waiting 8 weeks.

Mr. Bernardino met with Village representatives this past week and we hope for a resolution soon.

XIV. Motion to Go into Executive Session for the purpose of discussing matters leading to the appointment, or dismissal of a particular person or persons, matters concerning proposed, pending or current litigation, and matters involving Civil Service Law, Article 14.

Motion: Yvonne Mowatt
Second: Nancy Iglesias
Vote: 6:0

XV. Adjournment

Motion: Yvonne Mowatt
Second: Nancy Iglesias
Vote: 6:0

Meeting adjourned at: 9:25 pm

Minutes submitted by:

Gladys Rodriguez
Secretary