**Evergreen Charter School**
**Virtual Meeting of the Board of Trustees**
**605 Peninsula Blvd, Hempstead, NY 11550**
**November 26, 2024**

**8:00 pm**

**The meeting was held at 605 Peninsula Boulevard**

**Members:**

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| **Mr. Gil Bernardino** | **Present** |
| **Dr. Sarah Brewster** | **Present** |
| **Ms. Nancy Iglesias-Gillen** | **Excused** |
| **Ms. Yvonne Mowatt** | **Present** |
| **Ms. Gladys Rodríguez** | **Present** |
| **Mr. Luis Ras** | **Present** |

**Also present:**

**Dr. Elena Litescu, 2-4 Principal, Superintendent**
**Ms. Christine Weigand, Principal K-1**
**Ms. Atia Pasha, Principal 2-4**
**Ms. Tameka Godbolt, MS Principal**
**Ms. Emma Collado, HS Principal**
**Ms. Lisa Camilli, DCI/AP/ES K-1**
**Mr. Carlos Pumar DCI/ES 2-4**
**Mr. Nicolas Agosti, DCI/MS**
**Mr. Brian Hill, DCI ELA 6-12**
**Mr. Sabato Torres, DCI STEM 6-12**
**Ms. Christine Civitano, HS AP**
**Ms. Alisha Anderson, Director of Data and Attendance**

***Note: As always, the Board Meeting was conducted in English and Spanish.***

**I. Call to Order**
**By President, Mr. Gil Bernardino**

Mr. Bernardino welcomed everyone.

## III. Superintendent's Report By Superintendent, Dr. Elena Litescu

### Benchmark 1: Student Performance

- End Quarter assessments were administered in all four buildings; The i-Ready ELA and Math 1st Diagnostics were completed in all four buildings.
- The PSAT was administered at the end of October and the results were just distributed and will be analyzed by the HS Admin team.
- The Interim Assessment is prepared to be administered at the MS.
- The next set of Interim Assessments (Practice Regents Exams) will take place at the HS the week of December 16.
- The majority of the HS Seniors applied to three or more colleges.
- The Rugby teams from Molloy University will visit ECS, and the team members will provide mentorships to the younger students.
- Seniors started to create their SUNY application. Parents have been called and updated regarding progress with applications.

### Benchmark 2: Teaching and Learning

- Accountability structures and high expectations continue to be upheld for all students and staff.
- Strategies from the No-Nonsense Nurturer (NNN) training continue to be promoted and implemented in all four schools.
- A refresher of the NNN training was provided during the ½ day PD on November the 5th.
- A refresher training was offered to the entire district on implementing the mini-workshop model during instruction, on November 5th half a day PD.
- The admin team for the high school has been up-keeping book orders, and have created curriculum for each content for teachers.
- Staff continues to be provided with access to supplemental digital platforms.
- The Humanities and STEAM DCIs meet weekly with all teachers 6-12 grades to review curriculum implementation with fidelity, and timely submission of the lesson plans.

**Assessments & Support:**

- HS Students who averaged below 70% in their classes are attending 1-0-1 meetings with their guidance counselors.
- Special classes teachers at the HS are having students present projects to practice the public speaking skills.
- After-school support, and Saturday ELA/Math programs are offered to provide extra academic support.
- Differentiation strategies are implemented to teach every student and meet their learning needs where they are.
- Students have been attending Afterschool and Saturday academic enrichment sessions.

### Benchmark 3: Culture, Climate, and Student and Family Engagement:

- Parent Teacher Conferences were held in all four schools.
- Report cards and i-Ready diagnostic reports were distributed to families in advance of the PTCs.

- Families signed petitions, wrote letters of support for ECS charter renewal.
- Parent surveys were distributed and the families started to return them.
- Turkey and chickens donations were collected by the SSWs and they distributed these donations to families.
- A donation of 70 winter jackets sizes K-5 was received, and the jackets were promptly sorted and distributed to selected students in these grades.
- Scholastic Book fair was hosted at Front St, and it was very well attended.
- Basketball and wrestling have begun for the Fall/winter sports.
- Girls volleyball started for the MS students, and they won their first game.

**Benchmark 7: Organizational Capacity**

- Principals meet weekly;
- Admin teams in each building meet with lead teachers and grade level meetings are taking place as scheduled.
- HS Guidance counselors are meeting with the Administration to track students' progress.
- Staff members are encouraged to attend PD workshops in person or virtually, that they consider would add to their professional skills.

**Benchmark 8: Mission and Key Design**

- At the HS AP Spanish and Spanish Cinema and Literature classes are provided.
- Spanish instruction at the MS is provided per tracks.
- Community Service was implemented for HS students.
- We continue to enforce the dietary guidelines set by the school and educate the students so they are well equipped to understand the benefits of healthy nutritional choices.
- Spanish awards ceremony took place at Front Street and it was well attended by families.
- At the MS the Spanish Awards will be hosted on December 6th.
- Lesson plans are reviewed weekly, and administration conducts classroom observations to ensure the mini- workshop model is implemented properly, and the curriculum is implemented with fidelity.

**III. Questions and Comments from the Board of Trustees related to Principal and Director's reports:**

There were none.

**IV. Questions and Comments from the Public related to Principal and Directors reports:**

None.

**V. Director Finance and Operations Report**
**By Ms. Lisett Knox, Director of Finance and Operations**

**Benchmark 4: Financial Condition**

- Tuition billing 2 of 6 for this current school year was sent out on October 18, 2024, and we have already received payments from 19 out of 26 school districts. Applications for an Intercept process to collect past due tuition by the Lynbrook UFSD and the Valley Stream High School districts were submitted in October and since then we have received the full payment form the Valley Stream Central High School district. The tuition payment from Lynbrook remains outstanding.

- Our claims for meals served to students in the month of September and October have been submitted to The Child Nutrition Administration for a total of $205,578 and so far, we have received a total payment of $1,522.00.

- All Title applications for this current school year 2024-2025 were submitted to NYSED in August of 2024 and are waiting for an approval notification and the initial payments.

**Benchmark 5: Financial Management**

- All Title applications for this current school year 2024-2025 were submitted to NYSED in August of 2024 and are waiting for an approval notification and the initial payments.

**Benchmark 9: Enrollment**

- We currently have 1172 students enrolled and attending our school and 3 students going through the registration process to reach full enrollment of 1175 students.

**VI. Questions and Comments from the Board of Trustees related to the Financial Report:**

There were none.

**VIII. Approval of Minutes**

**Resolved** the Board of Trustees approves the minutes October 30, 2024

**Motion: Trustee** Sarah Brewster
**Second: Trustee** Gladys Rodriguez
**Vote: 5:0**

**IX. Reading of the Resolutions:**

The resolutions were read in English and Spanish. Resolutions were explained.

**X. Questions and comments from the public related to resolutions:**

There were none.

**XI. Voting of the Resolutions:**

**Proposal Area:**

**1. Benchmark 1: Student Performance**

**Be it therefore resolved the Board of Trustees** approves the following under Benchmark 1 Student Performance.

- Dr. Litescu is requesting to implement a Reading take-home pilot in partnership with "Just Right Reader", with the goal to reduce literacy gaps for 25 students in 2nd grade.

**Motion: Gladys Rodrguez**
**Second: Sarah Brewster**
**Vote: 5:0**

**2.Benchmark 2: Teaching and Learning**

**Be it therefore resolved the Board of Trustees** approves the following under Benchmark 2 Teaching and Learning Student Performance.

- Ms. Castro is requesting approval to attend a virtual conference "NOW Conference Winter 2025 Art Event" on Friday, January 31, 2025 – Sunday, February 2, 2025.
- Ms. Camilli is requesting approval to purchase the recorded workshop "Strengthening Phonics Instruction in Any K – 2 Reading Program".
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**Motion: Sarah Brewster**
**Second: Luis Ras**
**Vote: 5:0**

3. **Benchmark 3: Culture and Climate**

**Be it therefore resolved the Board of Trustees** approves the following under Benchmark 3 Culture and Climate.

- Ms. Weigand is requesting consideration for the professional printing of the K-1 calendar.
- The Kindergarten Team is requesting approval to schedule a field trip to the Hempstead Library the week of February 3, 2025 – February 7, 2025, using the school vans for transportation.
- The First Grade Team is requesting approval to schedule a Field Trip to the Old Bethpage Restoration Village on Thursday, May 29, 2025.

**Motion: Sarah Brewster**
**Second: Gladys Rodriguez**
**Vote: 5:0**

**4.Be it therefore resolved the Board of Trustees** approves the following staff and changes of positions of staff: (Some of these were approved earlier this month. This resolution ratifies their approval).

| **Name** | **Position** | **Building** | **Effective** |
|---|---|---|---|
| Karen Clemente | School Nurse | Front Street | TBD |

**Change of position:**

| **Name** | **Position** | **Building** | **Effective** |
|---|---|---|---|
| Ms. Yasmine Rosa | Receptionist to Administrative Assistant | 605 P. | TBD |

**Motion: Sarah Brewster**
**Second: Luis Ras**
**Vote: 5:0**

**XII. Questions**

There were none.

## XII. Additional Reports By Vice President Dr. Sarah Brewster

**School Construction:**

Work has continued at record speed over the past month. The wood flooring for the gymnasium was brought to the space to cure, fixtures are being installed including lockers, and cabinets in classrooms and hallways. Painting continues to be done. Sanding is being done on cement floors.

## XIII. Old Business/New Business

Mr. Bernardino extended his well wishes to all for a Happy Thanksgiving.

## XIV. Adjournment

**Meeting adjourned at: 8:30 pm**

**Motion: Trustee Yvonne Mowatt**
**Second: Trustee Luis Ras**
**Vote: 5:0**

**Minutes submitted by:**

**Gladys Rodriguez**
**Secretary**