Evergreen Charter School
Virtual Meeting of the Board of Trustees
605 Peninsula Blvd, Hempstead, NY 11550
October 30, 2024

8:00 pm

The meeting was held at 605 Peninsula Boulevard

Members:

Mr. Gil Bernardino	**Present**
Dr. Sarah Brewster	**Present**
Ms. Nancy Iglesias-Gillen	**Excused**
Ms. Yvonne Mowatt	**Present**
Ms. Gladys Rodríguez	**Present**
Mr. Luis Ras	**Present**

Also present:

Dr. Elena Litescu, 2-4 Principal, Superintendent
Ms. Lisett Knox, Director of Finance and Operations
Ms. Christine Weigand, Principal K-1
Ms. Atia Pasha, Principal 2-4
Ms. Tameka Godbolt, MS Principal
Ms. Emma Collado, HS Principal
Ms. Lisa Camilli, DCI/AP/ES K-1
Mr. Carlos Pumar DCI/ES 2-4
Mr. Nicolas Agosti, DCI/MS
Mr. Brian Hill, DCI ELA 6-12
Mr. Sabato Torres, DCI STEM 6-12
Ms. Christine Civitano, HS AP
Mr. Roland Brown, Dean HS
Ms. Francesca Narduzzi, Dean MS
Ms. Alisha Anderson, Director of Data and Attendance
Mr. Shaun Skariah, Director of Special Education

Also Present: Auditors Michael Asaro, Condon O'Meara
Matthew Sheehy, Condon O'Meara

Note: As always, the Board Meeting was conducted in English and Spanish.

I. Call to Order
By President, Mr. Gil Bernardino

The meeting was called to order at 8:00 pm. Mr. Bernardino introduced auditors Michael Asaro and Matthew Sheehy from Condon O'Meara who conducted the audit.

II. Report by the Auditors

Miachael Asaro presented the audit and went through the financials. He stated the audit went very well.

III. Superintendent's Report By Superintendent, Dr. Elena Litescu

Benchmark 1: Student Performance

- Math and writing benchmarks were completed.
- The i-Ready ELA and Math 1st Diagnostics were completed in all four buildings.
- The Seniors progress towards graduation is monitored closely. Quarterly meetings were set between the Guidance Counselors and HS Administrators to ensure all Seniors are on track to graduate.

Benchmark 2: Teaching and Learning

- The students are reminded daily of the expectations as per student code of conduct.
- The October faculty meeting was held on Wednesday, October 16, 2024.
- Lead Teacher, Grade level meetings were held as scheduled throughout the month.
- DCIs. A/Ps, and ELA and Math consultants provided guidance and coaching to faculty for implementing the curriculum with fidelity.
- Strategies from this summer NNN workshop continued to be implemented.
- Quarter 1 will end November 8, 2024. Report cards will be sent home with all students prior to the parent-teacher conferences.

Student Assessment:

- PSAT/NMSQT exam will be administered to the Juniors this week.
- All Juniors are expected and provided support to take the ELA Regents in January.
- After school programs began at Peninsula starting the week of 10/7, at intermediate School, the week of 10/21, and MS&HS start the week of 10/28.
- AIS and RTI groupings have been formed and sessions started at Peninsula and Front St, and will start this week at the MS/HS.
- SpEd and MLL students are receiving the extra support based on the NYS requirements and mandates.
- Small groups instruction started and the groups have been set.

Benchmark 3: Culture, Climate, and Student and Family Engagement:

- Parent meetings are being held to address absences and tardiness.
- Attendance and tardy letters were mailed out.
- Spanish Awards Ceremony will take place at the elementary and intermediate schools. Students with behavioral concerns are being met by implementing Restorative Justices Practices.
- Safety drills such as fire and lock down drills were conducted in all four schools during the month of October.
- At both elementary schools students participated in a fire safety program provided by the Hempstead Fire Department.
- October was the National Bullying Prevention month, and special presentations were hosted during the MA in all four schools.
  The Purple Awards Ceremony to recognize students for making positive choices during the month of September was hosted in both schools, at the Elementary and Intermediary level.
- An ENL Parent Information Night will take place on Wednesday, November 6, 2024.
- Check-ins with the parents of students struggling academically have been conducted by teachers in conjunction with the Progress Reports being mailed home.
- The Music and Mandarin Club started already. Some more clubs are in process to be proposed with a later starting date.
- Through various activities promoted school wide kindness, acceptance, and inclusion were promoted.

- **Benchmark 7: Organizational Capacity**
- Weekly Administrative meetings and daily check-ins with staff took place throughout the month of October.
- The faculty is encouraged to attend any workshop they feel would be useful for improving their professional and educational skills.
- The entire staff will participate in a half day of professional development on 11/5/24.
- Lead Teacher Meetings were held.
- The BoT is considering the feedback received from teachers and administration.
- Periodical check-ins were scheduled between administration and teachers to discuss student progress and curriculum. Administrative support was provided as needed.
- ELA and Math consultants completed their first cycle of in person coaching.

Benchmark 8: Mission and Key Design

- During the last four weeks, we celebrated Hispanic Heritage Month (HHM) which will conclude with a concert at the HS.
- At Peninsula, hydroponic planting took place in all classrooms and in the commercial unit.
- The Health and Wellness Committee meets once a month.
- We continue to enforce the dietary guidelines set by the school ensuring students are equipped to understand the benefits of a healthy diet, and to make healthy choices.
- Hispanic Heritage Month was celebrated from September 15, 2024 - October 15, 2024.
- Faculty note how they implement the workshop model in their weekly lesson plans. They continue to use the workshop model for demonstration, guided participation, engagement, and

assessment to facilitate learning and address the diverse needs of learners with small group, whole-group, and individual instruction.

Benchmark 9: Enrollment, Recruitment, Retention

- Administration is reviewing resumes to fill the few open positions.

III. Questions and Comments from the Board of Trustees related to Principal and Director's reports:

There were none.

IV. Questions and Comments from the Public related to Principal and Directors reports:

None.

VIII. Approval of Minutes

Resolved the Board of Trustees approves the minutes September 25, 2024

Motion: Trustee Yvonne Mowatt
Second: Trustee Gladys Rodriguez
Vote: 6:0

IX. Reading of the Resolutions:

The resolutions were read in English and Spanish. Resolutions were explained.

X. Questions and comments from the public related to resolutions:

There were none.

XI. Voting of the Resolutions:

Proposal Area:

1. Benchmark 1: Student Performance

Be it therefore resolved the Board of Trustees approves the following under Benchmark 1 Student Performance.

- Mr. Agosti is requesting approval for members of the Molloy Men's and Women's Rugby Team to engage with students across all Evergreen buildings in a community college service and mentorship program with Evergreen.

Motion: Sarah Brewster
Second: Gladys Rodriguez
Vote: 5:0

2.Benchmark 2: Teaching and Learning

Be it therefore resolved the Board of Trustees approves the following under Benchmark 2 Teaching and Learning Student Performance.

- Mr. Levitan is requesting approval to attend the Suffolk Zone Conference "Zone In" on November 5, 2024.

Motion: Yvonne Mowatt
Second: Luis Ras
Vote: 5:0

3. Benchmark 3: Culture and Climate

Be it therefore resolved the Board of Trustees approves the following under Benchmark 3 Culture and Climate.

- Mr. Agosti is requesting approval for an Autumn Harvest Festival to take place at the Middle School in the second week of November.

Motion: Gladys Rodriguez
Second: Luis Ras
Vote: 5:0

4.Be it therefore resolved the Board of Trustees approves the following staff: (Some of these were approved earlier this month. This resolution ratifies their approval).

Name	Position	Building	Effective
Antonella M. Tamburello	1st Grade Teacher	Peninsula	10/21/2024
Jacqueline R. Rosenking	Special Education Teacher	Front St.	11/04/2024
Navdeep Kaur	Permanent Substitute Teacher	MS-Loretto	11/04/2024
Yasmin Rosa	Receptionist	Peninsula	10/10/2024
Pedro A. Minaqui	Facilities Maintenance Director	Office Building	10/17/2024
Selina D. Tavares Calderon	Lunch Aide	Loretto	10/17/2024
Karla J. Rodriguez Alvarado	Lunch Aide	Peninsula	10/10/2024
Marina Guardado	Kitchen Cleaner	Peninsula	10/28/2024
Zubair Masood	ENL Teacher	HS-Fulton	TBD
Michele M. Brunner	Science Tescher	MS-Loretto	TBD
Marina Guardado	Kitchen Cleaner	Peninsula	TBD
Fatima Coreas	Lunch Aide	Peninsula	TBD
Yoni Pineda	Lunch Aide	Peninsula	TBD
Martha Sanchez	Lunch Aide	Peninsula	TBD
Lina Vargas	Lunch Aide	Peninsula	TBD
Nabiha H. Samra	Math AIS Teacher	HS-Fulton	TBD
Krystalee Perez	Payroll Specialist	Office Building	TBD

Motion: Yvonne Mowatt
Second: Sarah Brewster
Vote: 5:0

5.Be it therefore resolved the Board of Trustees approves modifications to the Parent Manuel.

See attached.

Motion: Gladys Rodriguez
Second: Yvonne Mowatt
Vote: 5:0

XII. Questions

There were none.

XII. Additional Reports
By Vice President Dr. Sarah Brewster

School Construction:

Construction has been going well. The first elevators will be installed later this month. The fins have started to be installed. Progress continues on the interior, rooms are being drywalled and painted and doors have begun to be installed. Bathrooms are getting tiled. We are looking to move in February, most likely over the winter break.

XIII. Old Business/New Business

Mr. Bernardino extended his well wishes to all.

Be it therefore resolved that the Board of Trustees approves a motion to go into Executive Session.

Motion: Trustee Yvonne Mowatt
Second: Trustee Luis Ras
Vote: 5:0

XIV. Adjournment

Meeting adjourned at: 9:17 pm.

Motion: Trustee Sarah Brewster
Second: Trustee Yvonne Mowatt
Vote: 5:0

Minutes submitted by:

Gladys Rodriguez
Secretary