Evergreen Charter School
Virtual Meeting of the Board of Trustees
605 Peninsula Blvd, Hempstead, NY 11550
May 22, 2024

8:00 pm

The meeting was held at 605 Peninsula Boulevard
It was also held virtually.

Members:

Mr. Gil Bernardino	**Present**
Dr. Sarah Brewster	**Present**
Ms. Nancy Iglesias-Gillen	**Present**
Ms. Yvonne Mowatt	**Excused**
Ms. Gladys Rodríguez	**Present**
Mr. Luis Ras	**Present**

Also present:

Dr. Elena Litescu, 2-4 Principal, Superintendent
Ms. Christine Weigand, Principal Lower Elementary
Mr. Nicolas Agosti, Director of Curriculum and Instruction
Mr. Carlos Pumar, Director of Curriculum and Instruction
Mr. Luis Tejada, HS Dean
Mr. Shaun Skariah, Director of Special Education
Ms. Christine
Ms. Lisett Knox, Director of Finance and Operations
Ms. Alisha Anderson, Director of Data and Attendance

Note: As always, the Board Meeting was conducted in English and Spanish.

I. Call to Order
By President, Mr. Gil Bernardino

The meeting was called to order at 8:00 pm.

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II. Superintendent's Report

By Superintendent, Dr. Elena Litescu

Benchmark 1: Student Performance

- F&P (Fountas Pinnell) Benchmarking takes place for grades K-6.
- NYSESLAT testing (New York English as a Second Language Achievement Test) for all grades continues until Friday, May 24, 2024.
- The i-Ready Reading and Math Diagnostic 3 will begin Tuesday, May 28, 2024 for K-9 grades.
- Computer Based Testing (CBT) took place for ELA, Math and Science.
- Field tests took place.
- AP Spanish and Human Geography exams were administered to all students enrolled in these classes.
- College and career readiness initiatives are taking place in all buildings.

Benchmark 2: Teaching and Learning

- Quarter three ended and parent teacher conferences were held in all four schools.
- Faculty, grade level, department, special/support and lead teacher meetings were held in all four buildings.
- K-1 Students participated in Poetry Month throughout the month of April.
- The ELA committee decided to implement the i-Ready curriculum for K-5 grades.
- The PE coordinator is currently researching new K-12 Physical Education Curriculums.
- Student Assessments in all buildings were administered as planned. The data team is monitoring the distribution and collection of all testing materials.

Gap closing activities:

- Regents prep program, Language development class for ELLs students, Before/After School Academy programs are offered at the HS.

Summer Programs:

- A Transition to Kindergarten Program will be offered to our incoming Kindergarten students from Monday, July 8, 2024 - July 11, 2024, from 9:00-1:00.
- Summer School for incoming Kindergarten and currently K-11 grade students will be offered from Monday, July 8, 2024- Thursday, August 1, 2024, from 9:00-12:00.
- Incoming K, and K-1 students will attend the summer school at Peninsula.
- All other grades will attend the summer school at Front St.

Extracurricular Programs:

- 30 of our 4th grade students will attend free of charge the Rising Star five weeks program at Molloy college, who will covering the transportation and all other costs related to offering this program to our students. The students will enrolled on a first come, first served basis.

Schoolwide Educational Activities:

- Students are participating in Be Kind to Animals Month throughout the month of April and May.
- K-8 grade students participated in the American Heart Association, Kids Heart Challenge program.

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- A First Grade Field Trip to the Science Museum of Long Island will take place on Wednesday, May 29, 2024, and Thursday, May 30, 2024.
- Child Study Meetings continue to take place.
- RtI (Response to Intervention) and AIS are monitored closely.
- Special Education Annual Reviews are taking place.
- Spanish Club, Art Club, Hydronauts Club, Earth Keepers Club and Kindness Club are meeting weekly.
- After school and Saturday support is provided in all buildings.
- Enrichment reading groups for K-1 students are being held weekly for students reading 2 or more levels above grade level.

Benchmark 3: Culture, Climate, and Student and Family Engagement:

- Attendance continues to be monitored and parent meetings are scheduled to discuss excessive tardiness and absences in all four buildings.
- Safety drills continue to be scheduled.
- *"Story Time with Ms. Camilli"* scheduled to take place, Friday, May 31, 2024, at 6:30 PM.
- K-12 grades Parent Teacher Conferences took place this month in all four buildings.
- The Scholastic Book Fair took place at Peninsula and Front St.
- K-1 Parent University Workshops continue to take place to increase parent engagement and student achievement.
- Spanish Awards Morning Assembly took place in all buildings this month.
- Purple Awards celebrating positive student behavior took place this month both at Peninsula and Front St.
- Students continue to participate in Saturday School, After School, Homework Help, Spanish Club, and Art Club are taking place for K-8 grades.
- The McKinney-Vento representative is providing support to one family who needs it.
- The NED Show took place on Friday, May 3, 2024 at Peninsula.
- Weekly kindness awards is taking place at Front St.
- Acts of Kindness Awards will be presented at Peninsula on 05/31/24

Benchmark 7: Organizational Capacity

- Administrative, Leadership team, and Technology committee meetings continue to be held as scheduled.
- Faculty receives coaching and support from building administrators, and the coaches.
- The data team continues to attend training provided by BOCES.
- A survey was given to a select literacy team to gain feedback regarding various reading curriculum programs. Survey results will determine which program will best meet our students' needs.
- Math consultants for Elementary and High Schools will provide Math Professional Development in May and June.
- ENL/ELA consultant for MS/HS provided coaching to teachers.
- Leadership consultant provided coaching to administrators.
- Guidance Counseling consultant worked with the HS team this month.

Benchmark 8: Mission and Key Design

- Spanish Awards Special Morning Assemblies were hosted in all four buildings this month.
- Students are taking part in Earth Day Activities the week of April 22, 2024.
- The First Grade Earth Keeper's Club will hold their First Mini Farmer's Market on Friday, May 17, 2024.
- A local Girl Scout Troop generously donated raised planting beds for K-1 outdoor garden.
- Ms. Weigand and school staff continue to attend Green Our Planet Meetings and continue to visit their portal to access videos, resources, curriculum for the Hydro Connect Program and the Garden Connect Program.
- Nutrition Curriculum continues to be implemented.
- The salad bar option is provided to MS and HS students.
- Asian American, Native Hawaiian, and Pacific Islander (AAPI) Heritage Month is being celebrated during the May Morning Assemblies.
- Continuous training is provided to faculty to implement the workshop model with fidelity.
- Refresher training was provided to faculty on implementing the mini-workshop model.

Benchmark 9: Enrollment, Recruitment, Retention

- The Light's Retention Scale will be completed by classroom teachers to make decisions regarding student retention. Parents will be notified by mid-June if their child will be retained for the 2024-25 school year.

III. Questions and Comments from the Board of Trustees related to Principal and Director's reports:

There were none.

IV. Questions and Comments from the Public related to Principal and Directors reports:

None.

V. Director Finance and Operations Report
By Ms. Lisett Knox, Director of Finance and Operations

Benchmark 4: Financial Condition

- Tuition billing 5 of 6 was sent out on April 19th and so far, we have received tuition payments from 8 out of 27 school districts. There are four districts with past due balances between 60 and 90 days. Those districts are Hempstead, Lynbrook, Rockville Centre, and Uniondale.

- All claims for meals served from September through April totaling $686, 435.00 have been submitted and we have received all reimbursements from the Child Nutrition Administration.

- The past due parent balances for late student pickups are increasing as we get closer to the end of the school year. The total owed to the school amounts to $385.00.

- Part two of our expansion grant budget in the amount of $244,871 has been completed and submitted to the Grants Finance office in NYSED.

Benchmark 5: Financial Management

- All financial reports up to March 2024, including all bank reconciliations have been submitted to our Board of Directors and School Administrators.

Benchmark 9: Enrollment

- We are at full enrollment.
- All current students have re-registered with us to return in September except for 13 students who have reported they are moving out of the state.
- All students selected for the next school year are now going through the registration process. 75 of those students selected have completed their paperwork already.

VI. Questions and Comments from the Board of Trustees related to the Financial Report:

There were none.

VII. Questions and Comments from the Public related to the Financial Report:

There were none.

VIII. Approval of Minutes

Resolved the Board of Trustees approves the minutes April 24, 2024

Motion: Trustee Nancy Iglesias
Second: Trustee Sarah Brewster
Vote: 5:0

IX. Reading of the Resolutions:

The resolutions were read in English and Spanish. Resolutions were explained.

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X. Questions and comments from the public related to resolutions:

There were none.

XI. Voting of the Resolutions:

Proposal Area:

Benchmark I: Student Performance

1. **Be it therefore resolved** the Board of Trustees approves the following items under Student Performance:

    a. Programs for Summer School for all building. See attached.

    b. Mr. Pumar 4th grade students Molloy College Summer Camp Budget.

    c. Mr. Chuchul is requesting approval to provide educational support sessions after school to prepare students for the Living Environment Regent.

Motion: Gladys Rodriguez
Second: Nancy Iglesias
Vote: 5:0

Benchmark II: Teaching and Learning

2. **Be it therefore resolved,** the Board of Trustees approves the following items under Teaching and Learning:

    a. Ms. Manning, Math Teacher, is requesting approval to attend the Curriculum Associates Workshop "Supercharging Academic Intervention" on June 6, 2024.

    b. La Sra. Weigand, la Sra. Camilli, la Sra. Santana, la Sra. Roth y la Sra. Venegas solicitan aprobación para asistir al foro "Transición a Kindergarten" de la Ciudad de Nueva York el 11 de junio de 2024.

    c. Ms. Weigand, Ms. Camilli, Ms. Santana, Ms. Roth, and Ms. Venegas are requesting approval to attend the New York City "Transition to Kindergarten" forum on June 11, 2024.

Motion: Nancy Iglesias
Second: Luis Ras
Vote: 5:0

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Benchmark III. Culture, Climate and Family Engagement

3. **Be it therefore resolved,** The Board of Trustees approves the following items under cultural, climate and student/family engagement:

    a. Mr. Pumar is requesting approval to have the End of Year Carnival on June 25, 2024.
    b. Ms. Weigand is requesting approval to purchase outdoor equipment for student's recess.

Motion: Gladys Rodriguez
Second: Nancy Iglesias
Vote: 5:0

Benchmark VII. Organizational Capacity:

4. **Be it therefore resolved,** the Board of Trustees approves the following under Organizational Capacity:

. **Resolved**, the Board of Trustees approves the following new staff:

(Some of these were approved earlier this month. This resolution ratifies their approval).

Name	Position	Building	Effective
Natalia Giunta	Permanent Subsitute	Peninsula	TBD

Employee Position and Changes:

Name	Current Position	New Position	Effective
Jing Xuan Zhang	FT Music Teacher	PT Music Teacher	2024-2025
Edward Olson	PE Teacher Assistant	PE Teacher	2024-2025
	Athletic Director	Athletic Director	

Motion: Sarah Brewster
Second: Gladys Rodriguez
Vote: 5:0

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XII. Questions

There were none.

XII. Additional Reports
By Vice President Dr. Sarah Brewster

Benchmark 10: Legal Compliance

- The Board continues to hold meetings monthly.

School Construction:

The construction is going well. The installation of the windows has begun and the CLT in the Roof Café has been completed. The plan now is to finishing closing in the building so we can start on interiors.

XIII. Old Business/New Business

There was none.

XIV. Adjournment

Motion: Trustee Gladys Rodriguez
Second: Trustee Nancy Iglesias
Vote: 5:0

Meeting adjourned at: 8:31

Minutes submitted by:

Gladys Rodriguez
Secretary

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