Evergreen Charter School
Virtual Meeting of the Board of Trustees
605 Peninsula Blvd, Hempstead, NY 11550
April 24, 2024

8:00 pm

The meeting was held at 605 Peninsula Boulevard
It was also held virtually.

Members:

Mr. Gil Bernardino	**Present**
Dr. Sarah Brewster	**Present**
Ms. Nancy Iglesias-Gillen	**Excused**
Ms. Yvonne Mowatt	**Present**
Ms. Gladys Rodríguez	**Present**
Mr. Luis Ras	**Present**

Also present:

Dr. Elena Litescu, 2-4 Principal, Superintendent
Ms. Christine Weigand, Principal Lower Elementary
Mr. Matthew Chuchul, MS Principal
Mr. Nicolas Agosti, Director of Curriculum and Instruction
Mr. Carlos Pumar, Director of Curriculum and Instruction
Mr. Luis Tejada, HS Dean
Mr. Shaun Skariah, Director of Special Education
Ms. Maria Spagnuolo, Dean
Ms. Lisett Knox, Director of Finance and Operations
Ms. Alisha Anderson, Director of Data and Attendance

Note: As always, the Board Meeting was conducted in English and Spanish.

I. Call to Order
By President, Mr. Gil Bernardino

The meeting was called to order at 8:00 pm.

II. Superintendent's Report

By Superintendent, Dr. Elena Litescu

Benchmark 1: Student Performance

- All ELL students will be administered the NYSESLAT (New York English as a Second Language Achievement Test) between Monday, April 15, 2024 - Friday, May 24, 2024.
- The 3rd and 4th grade students completed the NYS ELA exam (1.5% opted out).
- State exams will be computer based this year.
- Students are getting ready for the Regents exams to be administered in May and June. The ELA Regents practice exam was administered and recorded a passing rate of 54%.
- The college application rate for Seniors is 100%.
- HS Juniors visited Molloy College.

Benchmark 2: Teaching and Learning

- Faculty Meetings, Grade Level Meetings, Department Meetings and Lead Teacher Meetings took place as scheduled this month.
- An ECS Literacy Committee consisting of ELA, support teachers from all buildings, was formed to review the new ELA curriculum for the next school year. The team attended an in-person presentation hosted at Front St by representatives from Wit and Wisdom and Curriculum Associates, i-Ready Magnetic Reading, and the Writing Program.
- F&P (Fountas Pinnell) Benchmarking to assess reading comprehension and reading fluency are in the process.
- NYSESLAT evaluations (New York English as a Second Language Achievement Test) will take place from Monday, April 15, 2024 - Friday, May 24, 2024.
- Students continue to participate in Saturday School, Homework Help, Regents and ELA/Math test prep, and After school support.
- Child Study Meetings continue to take place.
- Special Education Annual Reviews are taking place.
- RtI/AIS groups are monitored closely.
- Language Development class has begun for HS students.

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- Spanish, Art, Mandarin, Hydronauts, Earth Keepers, Orchestra, Social Group and Kindness Clubs continue to meet weekly in addition to other clubs and groups.

Benchmark 3: Culture, Climate, and Student and Family Engagement:

- Safety drills continue to be scheduled.
- Staff completed the Safe Schools Mandatory Trainings: Online Safety, School Violence and Workplace Violence by April 19, 2024.
- LifeVac suction rescue devices have been strategically placed in the school for immediate emergency response.
- *"Story Time with Ms. Camilli* will take place on Friday, April 26, 2024, at 6:30 PM.
- The K-4 Scholastic Book Fair is scheduled to take place on May 2nd and week of May 6th , 2024.
- Parent Teacher Conferences will take place, on:

  Peninsula: Wednesday, May 8, 2024.
  Front St: Thursday, May 2, 2024.
  Middle School: Tuesday, May 14, 2024
  High School: Wednesday, May 8,2024

- Students are participating in various activities to celebrate Earth Week (April 22 - April 26, 2024) and Earth Day (April 22, 2024).
- Kindness Awards will be presented during the May 3, 2024.
- A Girls Self-Esteemed club has begun at HS.

Benchmark 7: Organizational Capacity

- Faculty meetings, grade level meetings, department meetings and lead teacher meetings were held as scheduled.
- Administration meetings are held regularly.
- MS/HS teachers attended a ½ day PD in March.
- All ENL teachers attended a NYSESLAT training hosted by Ms. Logan, to prepare materials and our English Language Learners for the 2024 Assessment.
- Staff feedback was collected at the end of ½ day PD in March.

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- Reading, Math, ENL, Leadership Consultants provided coaching to faculty and administration.

Benchmark 8: Mission and Key Design

- The Spanish Department is the process of planning a play in collaboration with the music and art department. Date TBD.

- Students are taking part in Earth Day Activities the week of April 22, 2024.

- The second cycle of the Hydroponic gardening has begun. Produce will be sold at an ECS mini farmer's market (TBD). Proceeds will fund our gardens and replenish garden supplies.

- The Nutrition Curriculum continues to be implemented.

- Dental Health Education was provided by the Colgate Bright Smiles, Bright Futures Mobile Van visit to Peninsula.

- Students are participating in Bilingual/Multilingual Month throughout the month of April.

- Refresher training was provided to faculty on implementing the mini-workshop model.

Benchmark 9:

- Recruitment efforts are underway to fill the open teachers positions.
- Promotion in doubt notification information was provided to parents.

III. Questions and Comments from the Board of Trustees related to Principal and Director's reports:

There were none.

IV. Questions and Comments from the Public related to Principal and Directors reports:

None.

V. Director Finance and Operations Report
By Ms. Lisett Knox, Director of Finance and Operations

Benchmark 4: Financial Condition

- Tuition billing 5 of 6 was sent out on the 19th of this month to all 27 school districts and 22 of them are up to date with their payments. There are 3 districts with past due balances between 60 and 90 days. Those districts are Lynbrook, Rockville Centre and Wyandanch.

- All claims for meals served from September through March totaling $614, 844.00 have been submitted and so far, we have received all reimbursements with the exception of four state reimbursements for breakfast and lunch claims totaling $1,575.00.

- The past due parent balances from parents for late student pickups are increasing as we get closer to the end of the school year. The total owed to the school amounts to $380.00.

- Part two of our expansion grant budget has been completed and is just pending review to submit to the Grants Finance office in NYSED.

Benchmark 5: Financial Management

- All financial reports up to January 2024, including all bank reconciliations have been submitted to our Board of Directors and School Administrators.

Benchmark 9: Enrollment

- We held our school lottery on April 4, 2024.

VI. Questions and Comments from the Board of Trustees related to the Financial Report:

There were none.

VII. Questions and Comments from the Public related to the Financial Report:

There were none.

VIII. Approval of Minutes

Resolved the Board of Trustees approves the minutes March 27, 2024

Motion: Trustee Luis Ras
Second: Trustee Sarah Brewster
Vote: 5:0

IX. Reading of the Resolutions:

The resolutions were read in English and Spanish. Resolutions were explained.

X. Questions and comments from the public related to resolutions:

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There were none.

XI. Voting of the Resolutions:

Proposal Area:

<u>Benchmark I:</u> Student Performance

1. **<u>Be it therefore resolved</u>** the Board of Trustees approves the following items under Student Performance:

    a. Dr. Litescu is asking permission for the 3rd and 4th grade students at Front Streett to participate in a Pep Rally for their NYS ELA exam on 4/8 between the hours of 1:30 – 3:45 pm.

Motion: Sarah Brewster
Second: Gladys Rodriguez
Vote: 5:0

<u>Benchmark II: Teaching and Learning</u>

2. **<u>Be it therefore resolved,</u>** the Board of Trustees approves the following items under Teaching and Learning:

    a. Ms. Camilli is requesting approval to attend workshop "i-Ready Supercharging Academic Intervention" on June 6, 2024.

    b. Ms. Camilli is requesting approval to attend the "National Association for the Education of Young Children Institute" in New Orleans from 6/2/24 – 6/5/24.

    c. Ms. Weigand is requesting approval for attend the "National Association for the Education of Young Children Institute" in New Orleans from 6/2/24 – 6/5/24.

    d. Ms. Castro, Ms. Zhang, Ms. Perez and Mr. Aguilar are requesting approval for extra hours and materials to create a first grade Play.

    e. Mr. Levitan is requesting approval for "Summer Physical Education Program".

    f. Ms. Acosta is requesting approval to attend the "NYU Counselor Open House" on May 23, 2024.

    g. Ms. Collado is requesting approval to attend a workshop at Institute of Cervantes on April 27, 2024.

Motion: Gladys Rodriguez
Second: Sarah Brewster
Vote: 5:0

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Benchmark III. Culture, Climate and Family Engagement

3. **Be it therefore resolved,** The Board of Trustees approves the following items under cultural, climate and student/family engagement:

    a. Ms. Acosta is requesting approval to hire a DJ for the "Senior Prom" and additionally a photobooth so that the students can capture this moment.

Motion: Sarah Brewster
Second: Luis Ras
Vote: 5:0

Benchmark VII. Organizational Capacity:

4. **Be it therefore resolved,** the Board of Trustees approves the following under Organizational Capacity:

    a. **Resolved**, the Board of Trustees approves the following new staff:

(Some of these were approved earlier this month. This resolution ratifies their approval).

Name	Position	Building	Effective
Roland Brown	GenEd Coordinator	Loretto	TBD
Najee Hall	Math Teacher	Loretto	2024-2025 school year TBD
Maria Urena	Bookkeeper	28 Richardson Pl	TBD

Employee Position and Changes:

Name	Current Position	New Position	Effective
Natalie Alicea	Permanent Substitute	Teacher 2nd Grade Teacher	04/29/24

Motion: Gladys Rodriguez
Second: Sarah Brewster
Vote: 5:0

XII. Questions

There were none.

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XII. Additional Reports
By Vice President Dr. Sarah Brewster

Benchmark 10: Legal Compliance

- The Board continues to hold meetings monthly.

School Construction:

We are anticipating the installation of windows in the next month. They continue to frame out the building. This past week they have been installing the timber on the Roof Café, otherwise known as the One World Room. The weather has certainly helped with keeping things on schedule.

XIII. Old Business/New Business

XIV. Adjournment

Motion: Trustee Yvonne Mowatt
Second: Trustee Gladys Rodriguez
Vote: 5:0

Meeting adjourned at: 8:26

Minutes submitted by:

Gladys Rodriguez
Secretary

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