



Evergreen Charter School
DIGNITY ACT PROVISIONS

**STUDENT-TO-STUDENT BIASED-BASED HARASSMENT,
INTIMIDATION and/or BULLYING**

As part of the School's commitment to provide a safe and supportive learning and educational environment, the School's Dignity Act Policy prohibits biased-based harassment, intimidation, bullying and/or cyberbullying. It is also the School's policy to prohibit such behaviors even where they are unrelated to bias on any of the grounds set forth in the Dignity Act policy, where such acts take place on school property and at school-related and extra-curricular events or activities including, but not limited to, transportation to/from school and school-related functions.

REPORTING PROCEDURES

- A. The Principal and the Assistant Principal are designated persons to whom reports of harassment, intimidation and/or bullying are made. Complaints may be made in verbally or in writing.
- B. Any student who believes that he/she has been the victim of such behavior should report the incident to the School Principal or the Assistant Principal or to any other school employee.
- C. Any staff member who witnesses student-to-student or employee-to-student harassment, intimidation and/or bullying, or who has knowledge or information or receives notice that a student may have been the victim of such behavior by another student or employee, is required to immediately or as soon as practicable if immediate notice cannot be given report the alleged act to the School Principal. The School Principal will make appropriate notifications. If the nature of the harassment falls within the Dignity Act Policy or Code provisions concerning the Dignity Act, the notification procedures set forth in the policy and Code must be followed.
- D. Where the Principal/designee believes that the alleged conduct constitutes criminal activity, he/she must contact law enforcement personnel and notify the Board of Trustees.

EVERGREEN CHARTER SCHOOL DIGNITY ACT REPRESENTATIVE: KAREN LEEPER, PRINCIPAL

Contact Information: 516-292-2060