

# **Evergreen Charter School**

## **Student Computer Acceptable Use Policy**

Use of the electronic information resources in the School shall be to improve and support the educational process by providing access to global information.

### **ACCEPTABLE USES**

To qualify for electronic information resource services, students must be willing to abide by the rules of acceptable use. Please work with us in helping your child understand and abide by these simple but important rules of appropriate use.

Acceptable use means that as a student you pledge to use the computer resources, such as the Internet, with respect and you will be responsible. As a student you will also promise to abide by school rules, this acceptable use policy, and classroom rules that will be taught by your teachers and other school staff. You must understand that use of the computer resources is designed to support your education. If rules are not followed, a student may lose his/her privilege in using the computer resources. Please note the following rules:

- **Be Polite and Show Respect:**

1. When using the computer to write, always use appropriate school language and behavior.
2. Show respect for others and self by not accessing or transmitting any rude, disrespectful or inappropriate images or information.
3. Show respect for property by not attempting to damage, destruct, deface, or steal any electronic equipment, or attempt to disrupt or interfere with the use of any computer or electronic information resource.

- **Be Honest and Follow the Rules:**

1. When using computer resources follow all posted rules and instructions given by your teacher. Use the computer resources for appropriate educational purposes only.
2. Do not attempt any activity that would be a violation of copyright laws.
3. You must report inappropriate use of the computer or Internet to a teacher or the principal.

- **Keep Personal Things Private:**

It is advised that students not tell or show others any personal or family information over the Internet, such as: home address, phone numbers, passwords, or social security numbers. Do not log on or use another person's account. Keep personal and electronic information private. **Do not share your password with anyone.**

## **MONITORING**

Evergreen Charter School reserves the right to monitor and review any material on any machine at anytime in order for the school to determine any inappropriate use of network services.

## **SECURITY**

Evergreen Charter School will implement security procedures for its Internet Usage to protect against unacceptable use. Sharing of usernames or passwords is not permissible and may result in the loss of account privileges. Computer users will be held accountable for any activity under their account. Any security problems will be reported immediately to the School Administrator.

## **INSTRUCTION**

Students shall be instructed in appropriate online behavior including online safety, interacting with other individuals on social networking websites and in chat rooms, and regarding cyber-bullying awareness and response to abuses.

## **ENCOUNTER OF CONTROVERSIAL MATERIAL**

Internet users may encounter material that is controversial which the user or administrator may consider inappropriate or offensive. The school has taken precautions to restrict access to inappropriate materials through a filtering and monitoring system. However, it is impossible on a global Internet to control access to all data, which a user may discover. It is the user's responsibility not to initiate access to such material. Any site or material that is deemed controversial should be reported immediately to the appropriate administrator. The school expressly disclaims any obligation to discover all violations of inappropriate Internet access.

## **TERMS OF USE**

1. Only registered students at Evergreen Charter School qualify for Internet access under this policy.
2. Only the authorized users who have signed the user agreement shall have computer access.
3. The School Principal, Assistant-Principal and/or responsible Teacher may suspend or terminate any computer user's access for any reason whatsoever.
4. All student internet users must have teacher/staff supervision.

## **PENALTIES FOR IMPROPER USE**

Any user violating this policy or applicable state and federal laws may be restricted from Internet use or use of any or all computers (in addition to other disciplinary options).

## Student Computer Acceptable Use Policy

### Student:

My parent or guardian has reviewed this Acceptable Use Policy with me. I understand the importance of being polite, kind, and respectful to others and the equipment. I also understand that the use of computer resources is for educational purposes only. I further understand that if I do not follow these guidelines, my computer privileges can be taken away and that other disciplinary or legal action may also be taken.

Student Name (please print): \_\_\_\_\_

Grade: \_\_\_\_\_

Teacher: \_\_\_\_\_

### Parent/Guardian:

As the parent or guardian, I have read and reviewed this policy with my child. I understand that this access is designed for educational purposes. I understand it is impossible for the school to restrict access to all controversial or inappropriate content and I will not hold the school or the staff responsible for materials acquired on the Internet by my child. I have discussed the importance of following and abiding by the rules set by the school. I further understand that if my child does not abide by these rules he/she may be disciplined. I accept full responsibility if and when my child is found in violation of this computer use policy.

- **I hereby give permission to allow access to the computer network and the Internet for my child and certify that the information contained on this form is correct.** \_\_\_\_\_ Initial here
  
- **I do not give permission to allow access to the Internet for my child.** \_\_\_\_\_ Initial here

Parent or Legal Guardian (please print): \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ Zip: \_\_\_\_\_

Telephone: \_\_\_\_\_ E-mail: \_\_\_\_\_ (If Applicable)

Signature: \_\_\_\_\_ Date: \_\_\_\_\_